Declaration of conformity for the European Community

ATLINKS declares that Alcatel Conference IP1550 complies with the relevant basic requirements and provisions of the European directive 1999/5/CE. You can download the declaration of conformity from the following address: www.alcatel-business.com.

The CE logo shown on the products indicates that they are compliant with the basic requirements of all the applicable directives.

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Environment

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Alcatel

Conference IP1550
QUICK START GUIDE
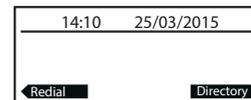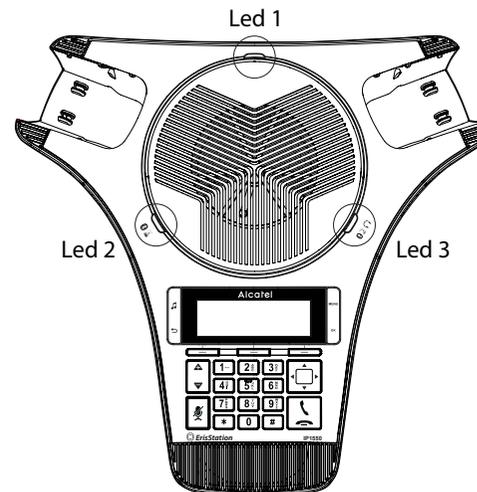
Visual indicator	
Navigation keys	
Menu key	
OK key	
Call hold	
Back/Cancel key	
Soft keys	
On hook/off hook	
During ringing : increase or decrease ringer volume. In communication : increase or decrease speakerphone volume	
In communication mode : mute/unmute a call (central unit and mics)	

14:10   25/03/2015

Redial   Directory

Visual indicators description

LED status	Main Unit	Wireless mics
Steady orange		Charging in progress
Flashing orange		Low battery
Steady green	Speakerphone in use (led1)	Mic in use
Flashing green	Incoming call (led1)	Incoming call
Steady red	Mute activated (led 1)	All mics muted
Slow flashing red		Mic in paging mode, out of range or not registered
Flashing green and red		- Registration mode - Unregistratered mic in charge
Steady blue	Bluetooth device connected (led 2 and 3)	
Flashing blue	- Incoming call on Bluetooth device (led 2 and 3) - Main unit in Bluetooth registration mode (alternatively led 2 and 3)	
Slow flashing blue	A call is held (led 2 and 3)	

Display icon description

	Line registered			Received call
	Line disabled			Dialled call
	Line unregistered			Missed call
	Speakerphone activated			Call forward enabled
	Ringer off			Do not disturb function activated

Phone web interface

1. Press **MENU** > **2.Status** > **1. Network** to check phone IP address.
2. Open a web browser on your computer. Enter http:// and the IP address in the address bar and validate.
3. Default login and password are « user/user » for users and « admin/admin » for administrator.
4. Minimum config is sip account. Check administrator guide for details.

Language setting

- Press **MENU** > **3.User settings** > **1.Preferences** > **1.Language**.
- Select the desired language and press **OK** .

Connecting your Bluetooth™ device

1. Set your Bluetooth device (cellular phone, computer, tablet or a headset) in Bluetooth mode.
2. Then press **MENU>1.Features >2.Bluetooth >2. Add device > 1. Add cellular or 2. Add headset** > press twice **Next** softkey.
3. Your device name will now appear as a softkey when you press the right arrow key of the navigator. Use this softkey to route a call through your Bluetooth device.
Note: You can change your device name by pressing **Connect** softkey, navigate to your device, press left arrow of the navigator and then **Rename**. Edit the name and press **Save** . You can disconnect a Bluetooth device at any time by pressing **Discon'ct** in the same menu.

Making a call

- Predialling: enter the phone number and press ☏ or **Dial** softkey, (or your Bluetooth device softkey if the call should be routed through that device).
- Direct dialing: press ☏ and enter the phone number (or press your Bluetooth device softkey, enter phone number and press **Dial**)

Note : to get the best out of your conference phone, if you are placed at around one meter far from the main unit, remove mic by pushing on the arrow ▲ at the top of the mic.

Accepting a call

- Press ☏ or **Answer** softkey.

Note : to get the best out of your conference phone, if you are placed at around one meter far from the main unit, remove mic by pushing on the arrow ▲ at the top of the mic.

Put a call on hold

- Press key ♪ . To retrieve the call press **Resume** soft key.
Note : with more than one active call, select desired call with the navigator keys and use the corresponding soft key to resume or press ♪ to hold.

3-party conference

1. Once in line with 1st caller, press **Conf** soft key, 1st caller is put on hold.
2. Then call the 2nd number and press **Dial** softkey.
3. After, 2nd call is established, press **Conf** soft key to set up the conference.

Do not disturb

1. Press **MENU** > **1.Features** > **1.Call** > **1. Do not Disturb.**
2. Select the line and status, and press **Save** soft key.

Redial

1. Press **Redial** soft key.
2. Scroll through the list using .
3. To dial an entry, press **Dial** soft key or press ☏ .

Call transfer

Attended transfer :
1. Press **Transfer** soft key during the active conversation, the call is put on hold.
2. Dial the second telephone number and press **Dial** softkey.
3. When the call is answered, then press **Transfer** soft key to complete the operation.
Blind transfer :
1. Press **Transfer** soft key during the active conversation, the call will be on hold.
2. Then press **Blind** soft key, dial the 2nd telephone number and press **Transf.** soft key.

Call list

1. In idle mode, press left key of the navigator , then press **Call Log** soft key.
OR
1. Press **MENU** > **1. Features** > **4. Call history** > **1. All calls** or **2. Missed calls**.
2. Scroll through the list using .

3. To dial an entry, press **Dial** soft key or press ☏ .

Phonebook

Access phonebook :
1. In idle mode, press **Directory** soft key.
OR
1. Press **MENU** > **1. Features** > **3. Directory**.
2. Select **Local** or other phonebook and press **OK** .
3. To dial an entry, press **Dial** soft key or press ☏ .
Add new entry :
1. In idle mode, press **Directory** soft key.
2. Then select **1.Local** > press **Add** soft key.
3. Enter name and number and press **Save** soft key.

Speed dial keys

Program speed dial keys :
1. Press **MENU** > **1.Features** > **6. Speed dial** > select in the list the desired key (0 to 9) with the navigator > press **Add** soft key > enter name, number and line to be used-> press **Save** soft key.
When long press on a key, you directly call the stored contact.

Call forward

1. Press **MENU** > **1. Features** > **1.Call** > **2. Call Forward**.
2. Select the line, the type of forward, enter the destination number and status and **Save**.